

Tippecanoe County Court Services
117 North Fourth Street, Suite A
Lafayette, IN 47901
Phone: (765) 423-1172 Fax: (765) 423-1422

Client's Rights

1. You have the right to be informed of the various steps/activities involved in receiving services.
2. You have the right to know that the program will comply with all applicable state and federal laws protecting the confidentiality of your records.
3. You have the right to reject program services and to accept whatever sanctions the Courts may decide to impose.
4. You have the right to practice your religion.
5. You have the right to consult with legal counsel and private practitioners of your choice at your expense.
6. You have the right to review your record.
7. You have the right to know the program will not discriminate on the basis of sex, race or creed, ethnicity, age, handicaps or sexual preference.
8. You have the right to humane care and protection from harm, abuse and neglect. If you feel you have been abused or neglected by program staff, you have the right to report the alleged abuse to the program director, Cindy Houseman. The director will document your complaint and inform you of the necessary steps to achieve resolution of your complaint.

Confidentiality of Alcohol and Drug Abuse Client Records
(52 Federal Register 21.810 [1987] 42 C.F.R. S 2.22)

Federal laws and regulations protect the confidentiality of alcohol and drug abuse records maintained by this program. Generally, the staff of this program may not say to a person outside the program that a client attends the program; neither can a staff of this program disclose any information identifying a client as an alcohol or drug abuser **UNLESS**:

1. The client consents in writing (Consent for Release of Information Forms)
2. The disclosure is allowed by a court order, or
3. The disclosure is made to medical personnel in a medical emergency or to qualified personnel for research, audit or program evaluation.

Violation of this federal law/regulations is a crime. Suspected violations may be reported to appropriate authorities in accordance with federal regulations.

Federal laws and regulations do not protect any information about a crime committed by a client either at the program or against a person who works for the program or about any threat to commit such a crime.

Federal laws and regulations do not protect any information about suspected child abuse or neglect from being reported under state law to appropriate state or local authorities.

INFORMED CONSENT

I have been informed of the purpose of my participation in the Tippecanoe County Court Services Program (TCCSP). I have also received a copy of my rights with reference to participation in TCCSP and a copy of the federal laws regarding confidentiality. I agree to complete the evaluation process and accept whatever services are recommended and to comply with all the rules and regulations of the program.

Client Signature

Date

Court Services Staff

Date